# Intel Ariba Enablement Team

November 22, 2023

Dear Supplier,

Intel is pleased to announce that we are collaborating with **SAP Business Network®** (formerly Ariba) to streamline our procurement and accounts payable processes. This initiative will help fulfill our vision of moving away from manually transmitted documents. We are inviting your organization to connect with us on SAP Business Network with a **free** Standard Account.

**What does this mean for you?**
Intel is transitioning from WebSuite to the SAP Business Network. On **<go-live date>**, we will go live and begin sending purchase orders to our suppliers via this new platform. We expect all suppliers to use SAP Business Network and experience the following benefits:
- Ability to receive electronic PO notifications and other documents
- Catalog enablement
- Reduction of paper invoices (paperless)
- Reduction in administrative business expenses
- Visibility to your Intel transactions online
- Easy to use

**When will this take effect?**
In the coming weeks, SAP will send you important communications and instructions for joining SAP Business Network. The platform requires establishing a trading relationship with Intel on the network and properly configuring your SAP Business Network account. We appreciate your prompt action on all requests within 5 business days.

**What are the next steps?**
You will receive a Trading Relationship Request email from ordersender-prod@ansmtp.ariba.com to take action and connect with Intel. You will have the option to register for a **free** Standard Account, or you may use an existing account (Standard or Enterprise) to connect with Intel. Enterprise Account-related **fees** that are incurred for transactions specific to Intel will be covered by Intel. Please note that any other buyer relationship you have or may agree to in the future will **not** be covered by Intel. Fees for transactions specific to other buyers will be the responsibility of the supplier. To learn more about Enterprise Account benefits and fees, please click here.

If your company already has an existing SAP Business Network ID, your account administrator should log in using that account to accept the Trading Relationship Request (TRR) with Intel.

IMPORTANT: This invitation is intended for the company name and Intel supplier ID referenced in this letter.

In case your company already holds an existing account on the SAP Business Network or you are not the correct contact for your company, notify Intel's Supplier Enablement Team at ariba-enablement@intel.com with the account administrator's name and email contact information. Your Intel contact is aware that you will be receiving an invitation to join the SAP Business Network.

We invite you to attend a short web-based briefing with Intel and SAP Business Network to better understand why this change is important to our business.

- Standard Account- https://event.on24.com/wcc/r/4231997/EA6B5F5CDEB348BC7531FD774E056761
- Enterprise Account- Here
- For additional resources visit supplier.intel.com/aribanetwork

This change will strengthen our business relationship and allow for more robust collaboration and purchasing capabilities. If you are not the correct recipient or have questions, please contact our Supplier Enablement Team at ariba-enablement@intel.com.

Kind Regards,

Intel Ariba Enablement Team

**SAP**